

The following rules shall apply to all wire transfer services provided by Dominion Energy Credit Union. As used in the Wire Transfer Agreement, the words "I," "us," "we" or "our" shall apply to and mean "Dominion Energy Credit Union." The words "you" and "your" shall apply to and mean individually and collectively any member, owner or authorized user who has requested or utilized the wire transfer services stated herein. This Wire Transfer Agreement supersedes any previous Wire Transfer Notice and/or Agreements. Any member, owner or authorized user is authorized and deemed to act for any other member(s), owner(s) or authorized user(s) and may instruct us regarding transactions and other account matters. Any member, owner or authorized user may withdraw all funds, or transfer any part of the shares/deposits without the consent of the other member(s), owner(s) or authorized user(s). This Wire Transfer Agreement is subject to modification and/or termination by the Credit Union in the Credit Union's sole discretion upon five days written notice to you.

### Acceptance of Payment Orders

In general, we will accept payment orders only if you have signed a Wire Transfer Agreement, have a sufficient available and collected balance on deposit in the appropriate account to execute the payment order, and produce valid identification. Once you have signed a Wire Transfer Agreement, we will accept wire requests from you in person or by telephone provided our security procedures are followed.

### Security Procedures

Once you have signed a Wire Transfer Agreement and provided us with a password, we will accept payment orders from you via telephone, provided you have a sufficient available and collected balance on deposit in the appropriate account to execute the payment order, and you provide the required information to us when you call to make your payment order. Any member, owner or authorized user may amend or cancel a payment order even if that person did not initiate the order.

You hereby acknowledge that the security procedures described are commercially reasonable and that you have selected the security procedure offered by the Credit Union after due consideration of all such alternatives and your business circumstances, including the size, type and frequency of payment orders that you anticipate issuing the Credit Union.

You hereby acknowledge that you will be liable for any payment order or communication amending or canceling a payment order, whether or not authorized, that is issued in any of your names and accepted by the Credit Union in compliance with the agreed-upon security procedure.

You agree that the security procedure for a telephone wire request/payment order shall require you to provide the password set forth in this Agreement and to comply with the requirements of the "Account Limitations" section of this Agreement.

Transfer requests via telephone in excess of \$3,000 may require a call back verification to your phone number on record with us. We reserve the right to require a call back verification to your phone number on record with us for any transfer request amount, but we shall not be required to do so.

You agree that the security procedure for any in-person wire request/payment order shall require you to provide us with (a) your valid current government-issued photo identification for our review and (b) your signature on the wire request/payment order.

If you use a security procedure for in-person wire requests that differs from the above-recommended language, please amend the above-recommended language accordingly before use.

### Account Limitations

**All wires taken via telephone will require the member to provide the "Wire Transfer Password" provided in this Agreement.** Transfer requests where this Agreement has not been on file for 30 days prior to request and not made in person, may require a call back verification to the phone number on record at Dominion Energy Credit Union 30 days prior to the request. If we are unable to verify the request via a call back, your request could be withheld from processing.

### Impossibility of Performance

The Credit Union will not be liable for failure to comply with the terms of this Wire Transfer Agreement caused by legal constraint, interruption or failure of transmission and/or communications facilities, war, emergency, labor dispute, act of nature or other circumstances beyond the control of the Credit Union.

### Indemnification

Except as prohibited by applicable law, you hereby agree to indemnify and hold the Credit Union, its agents and its employees harmless from and against any loss, liability or expense (including attorney's fees and court costs) resulting from or arising out of any claim of any person in connection with any matters subject to this Agreement.

### Notification

We will provide you with notification of all incoming wire transfers as part of your periodic statement.

You hereby agree to notify us in writing of any unauthorized or erroneous payment order within 30 days from the date you first received notification from the Credit Union either that the order was accepted or your account was debited with respect to the order. Should you fail to promptly notify us of any unauthorized or erroneous payment order as discussed above, we will not be liable to you for any subsequent similar occurrence that we could have prevented had we received such notice.

### Choice of Law

We may accept, on your behalf, transactions or payments and transfers to or from your account that are not subject to the Electronic Funds Transfer Act ("Regulation E"). Your rights and obligations with respect to such transfers shall be governed and construed in accordance with Regulation J, Subpart B – Funds Transfers Through Fedwire, and the applicable Federal Reserve Bank Operating Circular. Where none of the above-stated rules apply, the transactions contemplated by this Agreement shall be governed by the laws of the State of Virginia, including Article 4A of the Virginia Uniform Commercial Code.

### Funds-Transfer Business Day

Funds-transfers occur on non-holiday weekdays (Monday through Friday) only. Dominion Energy Credit Union's funds-transfer business days consist of the hours from 8:00 a.m. to 11:30 a.m. for international requests; and from 8:00 a.m. to 12:30 p.m. for domestic requests on those days that we are open for business. Please allow sufficient processing time prior to the above listed cutoffs for wire requests you wish to have processed on the same day. Any outgoing wire transfer or receipt received after the end of the funds-transfer business day (as stated above as applicable) will be processed the following non-holiday weekday. Payment orders are executed as soon as possible after received; therefore, you should tell us immediately if you wish to cancel or modify wire instructions.

We will attempt to process all incoming wire transfer credits by 4:30 p.m. EST on non-holiday weekdays (Monday through Friday) only.

Account Number \_\_\_\_\_

### Fees

We will charge you a fee to process each outgoing wire transfer request. The fee that the Credit Union will charge is disclosed in our current Rate and Fee Schedule. If wiring instructions you provide are incorrect and the wire transfer is returned to us for any reason, you can provide us with the correct information that will permit us to execute the payment order again, but in such a case you will be charged an additional fee. Dominion Energy Credit Union makes no warranties with respect to fees charged by other financial institutions with respect to your payment orders.

There are no charges involved for incoming wire transfers payable in U.S. dollars on your behalf.

### Your Liability for Incorrect Information

If you give us a payment order that identifies a beneficiary (the person to whom you are wiring funds) by name and account number or some other identifying number (such as a Social Security, Taxpayer I.D. or driver's license number), we may pay the beneficiary on the basis of the number provided to us by you and consider that number to be proper identification. This will be true even if the number you provided to us identifies a person different from the named beneficiary, unless otherwise provided by law or regulation.

If you give us a payment order that identified the beneficiary's financial institution in the funds transfer by name and Routing and Transit ("R/T") or other identifying number, we, as well as the receiving financial institution, may rely on the number provided to us by you as the proper identification. This will be true even if the number provided identifies a financial institution that is different

from the named financial institution, unless otherwise provided by law or regulation.

### Limitation of Liability

If we are ever obligated by law to pay interest on the amount of a transfer, you will be paid interest on a daily basis equal to the current dividend rate that is otherwise applicable to the account from which the funds transfer should have occurred. In the event we are ever liable to you for damages due to a transfer, your damages will be limited to actual damages only. We will not be responsible for incidental or consequential damages, court costs or attorney's fees, unless otherwise provided by law or regulation.

If you make a payment order that instructs us to wire funds to foreign countries, the wire will be made in U.S. dollars unless you specify otherwise. If you want the wire made in the designated country's currency, you must give us wire instructions denominated in that country's currency. The Credit Union makes no representations to you regarding equivalent U.S. dollars of your foreign currency wire instructions.

We will assume no liability as to the length of time necessary to complete such a transfer, provided we have acted in good faith, with ordinary care, and in compliance with applicable law.

This Agreement supplements and is hereby incorporated by reference into the Membership Agreement and Disclosures between you and the Credit Union. Except to the extent the Membership Agreement and Disclosures expressly conflicts with the terms herein, the terms and conditions of the Membership Agreement and Disclosures which relate to funds transfers shall remain in full force and effect.

### I/We have read the above Wire Transfer Agreement and agree to its terms and conditions.

**Ink signature required; electronic signatures cannot be accepted.**

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (Required)

Joint Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (If joint owner desires to initiate wire transfer)

Member Account Number \_\_\_\_\_  
 (Required)

I/We would like to use the following password\* when making a wire request: \_\_\_\_\_  
 (Please Print Your Password)

\*Minimum of 8 characters with at least one numeric and one alpha character – please do not use mother's maiden name or your date of birth.

CU USE ONLY	Date Received	ID on File	Email Verif.	Phone Verif.	Signature Verif.	Teller #

**Inter-office Address**  
 VA-Credit Union Operations – Boulders

**Please complete and mail or fax the application to:**  
 Dominion Energy Credit Union, PO Box 26646, Richmond, VA 23261-6646  
 Fax: 804-521-2510

**Zix secure email: [www.dominionenergycu.org/securemail](http://www.dominionenergycu.org/securemail)**  
 You may also return the form via Secure Messaging  
 by logging into Digital Banking, or by visiting a branch

Account Number \_\_\_\_\_